

Commuter Programs for CCSF Employees

- Tired of traffic cramped commutes? • Ready to save \$ during the economic crunch? •
- Committed to cleaning the air? •

The City & County of San Francisco's Department of the Environment is proud to offer a variety of commuter programs for CCSF Employees. Our goal is to reduce traffic congestion and improve air quality.

Commuter Benefits



Save up to 40% on monthly **transit passes** (Muni, BART, etc) **and vanpool expenses** by using pre-tax dollars. Deduct up to \$230 pre-tax each month. An additional \$230 can be deducted for parking at BART and CalTrain stations.

Passes/Vouchers will be deducted from your paychecks and conveniently mailed to your home.

To Enroll:

<http://wageworks4me.com/ccsf/>
1-877-924-3967

Important Reminders:

- New employees are eligible after second paycheck.
- The 15th of the month is the deadline for deduction changes and new orders.
- The 10th of the month is the deadline for order changes or cancellations.
- There is a 2 month lag time between your paycheck deduction and when you receive your order.

Bicycling



City Bicycle Fleet -

If your job requires you to work off-site, you can conduct **work-related errands** using a bicycle instead of an automobile. We will give you a **free** bike, helmet, security vest, lights, and a 3 year maintenance plan. To get on the waiting list, contact Lillian.c.chan@sfgov.org or call 415-355-3705.

Bicycle Parking -

Many City departments have secure bicycle parking available within the building. If you work in or near the City Hall, call 415-554-4933 to gain access to the bike room. For other buildings, contact building management to see if bike parking is available at your department.

Ridesharing



Through our free Rideshare Match program, we can help you find potential partners you can carpool/vanpool with.

To get started, go to:

SFEnvironment.org/RideshareMatch

Perks of Ridesharing:

Carpoolers get to -

- Pay lower bridge toll
- Share gas/parking expenses
- Use the carpool lane and bypass traffic

Vanpoolers can -

- Get discounted parking in SF, see sfmta.com for details
- Deduct commute expenses pre-tax via commuter benefits



Emergency Ride Home (ERH)

When you walk, bike, ride transit, carpool or vanpool to work, you can take a taxi or rent a car to deal with an emergency (personal or family illness, bike/vanpool problems, etc.) and our department will **reimburse** you for the ride.

How it Works:

- All CCSF Employees are automatically eligible
- 1. Employee pays upfront cost
- 2. Employee saves receipts and fills out reimbursement form found at sferh.org and sends the form to the Department of the Environment (SF Environment).
- 3. SF Environment validates trip reimbursement and sends check to employee.

Telecommuting

Work from home during specified hours and days. First ask your supervisor, then contact your department's designated human resources representative. DHR, telecommutingprogram@sfgov.org



SF Environment

Our home. Our city. Our planet.

A Department of the City and County of San Francisco



For more information, please email commuterbenefits@sfgov.org or call 415-355-3727.