



# DEMOLITION DEBRIS RECOVERY PLAN WORKSHEET



## Construction and Demolition (C&D) Debris Recovery Program City and County of San Francisco

Environment Code Chapter 14; Ordinance No. 27-06; SFE Regulations 06-05-CDO

**PLAN TYPE:**             **NEW PERMIT APPLICATION**             **FINAL REPORT**  
**DATE DEMO COMPLETED** \_\_\_\_\_

**General Instructions:**

- Demolition Debris Recovery Plan (DDRP) WORKSHEET must be completed and submitted to San Francisco’s Department of Environment (SFE) for all Department of Building Inspection (DBI) Full Demolition Permit applications (Form #6). Submit to SFE at address or fax at bottom of this page.
- The DDRP must demonstrate that the demolition project will achieve a minimum of 65% diversion from landfill.
- After SFE approves the DDRP, it will be returned to you to submit to DBI before issuance of the Demolition Permit. Detailed instructions for completing a final report will be included with the approved DDRP.
- Demolition permits will not be issued by DBI without an approved DDRP.
- A FINAL REPORT MUST BE SUBMITTED WITHIN 30 DAYS AFTER COMPLETION OF DEMOLITION.

Demolition Permit Application No. \_\_\_\_\_ Permit Application Date \_\_\_\_\_

Project Address \_\_\_\_\_ Project Block/Lot# \_\_\_\_\_

Demolition Permit Applicant \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Demolition Permit Applicant Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Contact Address \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_  
*(if different from above)*

E-Mail \_\_\_\_\_

Describe building being demolished: Type \_\_\_\_\_ Square Footage \_\_\_\_\_

Complete the Diversion Rate Table on the reverse side of this worksheet indicating the disposition by material type of all project materials. See [www.sfenvironment.org/c&d](http://www.sfenvironment.org/c&d) for possible facilities or markets to take materials. **For new permit applications**, provide ESTIMATED tons. **For final reports**, provide ACTUAL tons based on receipts you have received from facilities. Information included in the final report is subject to verification by SFE.

**Instructions for completing the table on the reverse side of this worksheet; all materials are reported in TONS**

- Column 1 – This is the **total tons** of materials generated from this project listed by material type.
- Column 2– Materials that will be separated on site in usable condition taken to a salvage facility for reuse. Also includes materials reused on site such as wood forms, and inerts used as backfill, etc.
- Column 3 – Materials separated on site that will be taken to a facility to be reprocessed into a new product. This includes source separated materials such as wood, metal, cardboard, drywall, landscape debris, etc.
- Column 4 – Materials that are not source-separated on site and are taken to a San Francisco Registered C&D Facility that will process mixed C&D materials for recovery. Mixed C&D materials taken to a SF-Registered C&D Debris Facility will be credited with 65% diversion. A list of Registered Facilities can be found at [sfenvironment.org/c&d](http://sfenvironment.org/c&d)
- Column 5– Sorted, Non-Recyclable, Non-Compostable Debris hauled to landfill; **MUST DESCRIBE**.
- Column 6 – Name of facility(s) you intend to use for reuse, recycling or disposal of each material generated from the project.

**Submittal Instructions**

Submit this completed and signed form to: Department of the Environment, 11 Grove St., San Francisco, CA 94102.  
 Attention: C&D Demolition Debris Recovery Plan. Fax: 415.554.6393

For any questions regarding this worksheet, the Ordinance or regulations, please call the Department of the Environment at (415) 355-3700 or see [www.sfenvironment.org/c&d](http://www.sfenvironment.org/c&d)

**Diversion Rate Table** (See Instructions on the front side of this form for column descriptions).

Material Type (Tons)	1 Total Tons Generated	2 Salvage or Reuse	3 Recycling (source- separated material)	4 Mixed C&D Debris to Registered Facility *	5 Landfill Disposal	6 Facility or Destination
<b>Example: Wood</b>	<b>50</b>	<b>5</b>		<b>45</b>		<b>Building Resources/SFR&amp;D</b>
Wood, Pallets & Lumber (clean & unpainted, no pressure- treated wood)						
Cabinets, Fixtures, Doors, Windows, Equipment						
Metal						
Carpet						
Carpet Padding						
Cardboard						
Ceiling Tile						
Drywall (used and painted)						
Green Waste						
Concrete						
Asphalt						
Brick, Masonry, Tile						
Rock/Dirt/Soil						
MIXED DEBRIS						
Other (please specify)						
Sorted, Non-Recyclable, Non-Compostable Debris (please describe)						
<b>TOTALS</b>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u> *		

Calculate **Your Diversion Rate** using the following formula:

$$\boxed{\frac{B}{A}} + \boxed{\frac{C}{A}} + \boxed{\frac{D \times .65 (DR)^*}{A}} = \boxed{\frac{B+C+D \times .65}{A}} \text{ Divide by } \boxed{\frac{A}{A}} = \boxed{\frac{B+C+D \times .65}{A}} \times \frac{100}{100} = \boxed{\text{Your Diversion Rate}} \%$$

[\* Mixed C&D material designated for processing at a SF-Registered Mixed Debris Facility will be considered diverted at 65% diversion rate (pursuant to Ordinance No. 27-06).]

If **Your Diversion Rate** is less than 65%, provide justification why the project cannot meet the 65% diversion requirement

List haulers removing material off site (use extra page if necessary). Use only Registered Transporters for Mixed Debris.

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

**I AGREE TO SUBMIT A FINAL REPORT for this Demolition Permit WITHIN 30 DAYS AFTER COMPLETION OF THE DEMOLITION PROJECT; FINAL REPORT MUST VERIFY THE ACTUAL DIVERSION ACHIEVED & INCLUDE ALL RECEIPTS FROM FACILITIES. ESTIMATED DATE OF COMPLETION:**

Submitted by (signature): \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

<b>FOR OFFICIAL CITY USE ONLY</b>	
DATE PLAN/REPORT RECEIVED BY SFE _____	
APPROVED _____	NOT APPROVED _____ DATE _____
COMMENTS _____	
APPROVED BY _____ NAME & TITLE _____	