

Starting **<enter date>**, **<enter company name>** will be offering to Commuter Benefits to all employees.

Commuter Benefits is a federal transportation benefit program that allows employees to save on their transit costs by deducting their commute expenses pre-tax from their paycheck each month. Employees save money because you don't pay taxes on the money you deduct.

You n can choose to receive their benefit in these forms:

- **<enter what you are offering>**.
- **<enter what you are offering>**.
- **<enter what you are offering>**.
- **<enter what you are offering>**.

To enroll for commuter benefits, employees must submit an enrollment form. These can be found at **<enter location>**.

For more information or questions contact **<enter contact information>**