

1 **[AMENDMENT OF COMMISSION ON THE ENVIRONMENT BYLAWS]**

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3 **Resolution amending the Commission on the Environment’s Bylaws Article IV,**
4 **Section 3, to clarify the timing of Commission elections; Article VI, Section 3, to**
5 **promote opportunities for public comment; and Article VIII to clarify the**
6 **process for requesting meeting materials.**

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8 WHEREAS, The Commission on the Environment hereby approves
9 amendments to Bylaws Article IV, Section 3; Article VI, Section 3; and Article
10 VIII as follows:

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Article IV – Officers

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Section 3: Nomination and Election of Officers

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A. Nominations and elections for the officers of the Commission shall be
conducted at the regular meeting of the Commission in ~~January~~ February of
each year, or as soon thereafter as practicable.

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Article VI – Meetings of the Commission

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Section 3: Public Participation

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The Commission shall hold meetings open to the public and encourage the
participation of interested persons. Each person wishing to speak on an item before
the Commission shall be permitted to be heard once for up to three minutes. Time
limits shall be applied uniformly to members of the public wishing to testify. The
total time for public comments may be limited by the President in a manner
consistent with the San Francisco Sunshine Ordinance. Each agenda for regular
meetings shall provide an opportunity for members of the public to directly address
the Commission on items of interest to the public that are within the Commission’s
jurisdiction. ~~The Public Comment opportunity shall appear on the agenda after~~

1 ~~“New Business”; except that, at the President’s discretion, the Public Comment~~
2 ~~can be heard earlier in the agenda.~~

3 Speakers at Commission meetings are requested, but not required, to identify
4 themselves and fill out cards placed near the public microphone. The information
5 is used to help prepare the minutes of the meeting.

6 Speakers must address the Commission from the podium. The Commission
7 will not tolerate disruptive or inappropriate conduct. The President or presiding
8 officer shall order removed from the meeting room any person who engages in
9 such conduct or interrupts the orderly course of the meeting.

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11 **Article VIII – Requests for Notice and Agendas**

12 A request from a member of the media or public to receive notices, agendas,
13 or agenda packets for Commission or committee meetings must be in writing and
14 specify what the person would like to receive and whether notice by email is
15 preferred. ~~Such requests will be valid until the following January. In January of~~
16 ~~each year, the Commission will ask each person on the list to re-affirm their desire~~
17 ~~to stay on the list for another year through a notice on the Commission’s January~~
18 ~~agenda. Such requests shall be made to the Commission Secretary.~~

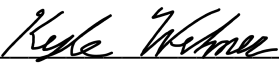
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20 RESOLVED, The Commission on the Environment amends its Bylaws to
21 reflect the above changes.

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23 I hereby certify that this Resolution was adopted by the Commission on the
24 Environment at its regular meeting on February 5, 2024.

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27 Kyle Wehner, Commission Affairs Officer

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- 1 Vote: Approved 6-0
- 2 Ayes: Commissioners Ahn, Wan, Bermejo, Sullivan, Tompkins, Yuen
- 3 Noes: None
- 4 Absent: Commissioner Hunter