



City and County of San Francisco
Urban Forestry Council
Planning and Funding Committee

NOTICE OF MEETING AND AGENDA

Tuesday, August 1, 2023, at 4:00 p.m.
1155 Market Street, 3rd Floor, Large Conference Room
San Francisco, CA 94103

PUBLIC COMMENT CALL-IN

Dial: 1-415-655-0001 • Access Code: 2660 882 5103 • Password: SFGOV

Members of the Urban Forestry Council Planning and Funding Committee will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online as described below. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item.

In addition to in-person public comment, the Committee will hear up to 15 minutes of remote public comment on each agenda item. The Committee will hear remote public comment on each item in the order that commenters add themselves to the queue to comment on the item. Because of the 15-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Remote public comment from people who have received an accommodation due to disability (as described below) will not count toward the 15-minute limit.

COMMITTEE MEMBERS: Members Igor Lacan (Chair), Nicholas Crawford, Andrew Sullivan, and Edgar Xochitl Flores.

Land Acknowledgement

The Urban Forestry Council Planning and Funding Committee acknowledges that we occupy the unceded ancestral homeland of the Ramaytush Ohlone peoples, who are the original inhabitants of the San Francisco Peninsula. We wish to pay our respects to the Ancestors, Elders and Relatives of the Ramaytush Community and to affirm their sovereign rights as First Peoples. We honor the Ramaytush Ohlone for their enduring commitment to steward Mother Earth. We recognize that the Ramaytush Ohlone have lived in harmony with nature for millennia, and that to achieve a truly ecologically sustainable future for San Francisco, we must embrace Indigenous traditional ecological knowledge in how we care for the city's lands, waters, and all its people.

Order of Business

Public comment will be taken before the Committee takes action on any item.

- 1. Call to Order and Roll Call.**
- 2. Adoption of Minutes of the February 21, 2023, Urban Forestry Council Planning and Funding Committee Meeting.** Explanatory Document: February 21, 2023, Meeting Draft Minutes. (Discussion and Action)

3. **General Public Comment.** Members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on today’s agenda. (Discussion)
4. **Discussion and Possible Action Regarding the Urban Forestry Council’s 2019 Strategic Plan Communication Goals.** Speaker: Jesus Lozano, Urban Forestry Council Coordinator. Explanatory Document: UFC 2019 Strategic Plan. (Discussion and Possible Action)

The Committee may vote to draft recommended communication strategies for further discussion at an upcoming Urban Forestry Council meeting.

5. **New Business/Future Agenda Items.** (Discussion)

Members may introduce new agenda items for future consideration by the Committee.

6. **Adjournment.**

The next Urban Forestry Council Planning and Funding Committee meeting will be held on Tuesday, September 12, 2023, at 4:00 p.m. Information on upcoming meetings, public hearings, and deadlines, as well as achieved minutes and agendas, is available on the sfenvironment.org website.

Remote Access to Information and Participation

Members of the public will have the following options for accessing the meeting remotely:

Option 1: Watch the meeting using a computer or smart device by clicking on the following link:

<https://sfpublish.webex.com/sfpublish/j.php?MTID=m0d938759cbe4330ebff46988c3509f22>

- If you are able to and would like to watch via your computer, please follow these instructions: (1) Click on the link above; (2) Enter your first name, last name, and email address if desired; (3) Click “Join by Browser” (directly beneath the “Join Now” button).
- If you are able to watch via your smart mobile device: (1) Download the Webex Webinar application; (2) Click on the link above; (3) Click “Join”; (4) Enter your name and email; (5) Click “Ready to Join.”

Option 2: Join the meeting by phone if you do not have access to a computer or smart device.

- Dial: **415-655-0001**; (2) Enter the Access Code: **2660 882 5103**; (3) Enter the Meeting Password: **SFGOV**.

Participating During Public Comment

Members of the public will have opportunities to participate during public comment. Comments will be addressed in the order they are received. When the moderator announces that the Committee is taking public comment, members of the public can:

- Participate over the phone by pressing *3 (this step is very important, as it will activate the “Raise Hand” icon in the Participant window).

Depending on the number of people also in line ahead of you, you may have to wait before it is your opportunity to speak. When it is your turn, you will be notified that your line has been unmuted, and it will be your opportunity to speak. Your line will be muted again when your allotted time expires.

Copies of explanatory documents are available, (1) on the Urban Forestry Council webpage <https://sfenvironment.org/about/taskforce/urban-forestry-council>; or (2) upon request to the Commission Affairs Officer at telephone number (415) 355-3709, or via e-mail at kyle.wehner@sfgov.org.

Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Public Comment

At this time, members of the public may address the Committee on items of interest that are within the subject matter jurisdiction of the Committee but are not on today's agenda, including to request items they may wish to be on a future agenda. Public comment will be taken following each agenda item. Each member of the public may address the Committee for up to three minutes, unless otherwise announced by the Chair. If it is demonstrated that the comments by the public will exceed 15 minutes, the Chair may continue Public Comment to another time during the meeting.

Persons unable to attend the meeting may submit to the Committee, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of Committee Members. Any written comments should be sent to: Commission Affairs Officer, Environment Department, kyle.wehner@sfgov.org, by 5:00 p.m. on the day prior to the hearing. Written public comment received by the Council will be posted as an attachment to the minutes.

The Brown Act forbids the Committee from taking any action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Committee is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Disability Access

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative formats, please contact the Commission Affairs Officer at (415) 355-3709 or kyle.wehner@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and are available online at <https://sfenvironment.org/about/taskforce/urban-forestry-council>.

The following services are available on request 72 hours prior to the meeting, except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Commission Affairs Officer at (415) 355-3709 or kyle.wehner@sfgov.org to make arrangements for the accommodation.

Language Access

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs Officer at

415-355-3709 or kyle.wehner@sfgov.org, at least 72 hours in advance of the hearing. Late requests will be honored if possible.

語言服務

根據語言服務條例(三藩市行政法典第91章)·中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求·請於會議前最少48小時致電 415-355-3709或電郵至 kyle.wehner@sfgov.org 向委員會秘書提出。逾期提出的請求·若可能的話·亦會被考慮接納。

Acceso A Idioma

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3709, o kyle.wehner@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

Access Sa Wika

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3709, o kyle.wehner@sfgov.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

Know Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112; web site at www.sfgov.org/ethics.

Jesus Lozano, Urban Forestry Council Coordinator
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Posted: July 28, 2023