



SF Environment

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A Department of the City and County of San Francisco

Edwin M. Lee
Mayor

Deborah O. Raphael
Director

MEETING Notice and Agenda
Municipal Green Building Task Force
Wednesday, January 10, 2018 1:30pm
30 Van Ness
4th Floor, BOA Main Conference Room

- 1. Welcome**
- 2. Adoption of Task Force Draft Meeting Minutes** of December 13, 2017. (2 minutes) *Action*
- 3. Waiver Requests:**
 - Public Works project manager, Michael Rossetto, and HOK Vice President and Sustainable Design Leader, Mara Baum, will submit and present a waiver request for the Traffic Company and Forensic Services Division Facility. (25) *Discussion and possible action*
 - SFO project manager Gary Brandau will submit and present a waiver request for the REACH Program project at the International Terminal Building. (25) *Discussion and possible action*
- 4. Old Business:** Process checklist for City buildings (30) *Discussion*
- 5. Public Comment**

Green Building Information Gateway: [see San Francisco's LEED® certified municipal projects](#)

** Copies of explanatory documents are available at (1) the Municipal Green Building Task Force Office, 1455 Market St., Suite 1200, San Francisco, California 94103 between the hours of 9 a.m. and 5 p.m., (2) or upon request to Eden Brukman, at telephone number 415-355-3710, or (3) via e-mail at Eden.Brukman@sfgov.org within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Municipal Green Building Task Force after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market St., Suite 1200, San Francisco, California 94103 during normal office hours.

Important Information

Persons unable to attend the meeting may submit to the Task Force, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Task Force members. Any written comments should be sent to: Eden Brukman, San Francisco Department of the Environment, 1455 Market St., Suite 1200, San Francisco, California 94103 by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to Ms. Brukman by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Task Force and the public.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Public Comment

At this time, members of the public may address the Task Force on items of interest that are within the subject matter jurisdiction of the Task Force but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Task Force for up to three minutes, unless otherwise announced by the Chair. If it is demonstrated that the comments by the public will exceed 15 minutes, the Chair may continue Public Comment to another time during the meeting.

The Brown Act forbids the Task Force from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Task Force is limited to:

- Briefly responding to statements made or questions posed by members of the public, or
- Requesting staff to report back on a matter at a subsequent meeting, or
- Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Disability Access

The Municipal Green Building Task Force Meeting will be held at 30 Van Ness Avenue. The meeting room is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for further information.

Language Access

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Eden Brukman at 415-355-3710, or Eden.Brukman@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

語言服務

根據語言服務條例(三藩市行政法典第91章), 中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求, 請於會議前最少48小時致電 415-355-3710 或電郵至 Eden.Brukman@sfgov.org 向委員會秘書提出。逾期提出的請求, 若可能的話, 亦會被考慮接納。

Acceso A Idioma

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al 415-355-3710, o Eden.Brukman@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

Access Sa Wika

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa 415-355-3710, o Eden.Brukman@sfgov.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-5163; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Second Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112; web site at www.sfgov.org/ethics.

Posted: January 3, 2018